

**DIVISION OF FACILITIES MANAGEMENT, DESIGN & CONSTRUCTION/
ACEC/MO / AIAMO LIAISON COMMITTEE**

- MINUTES -

August 12, 2020

ACEC/MO Office - Jefferson City, MO

In attendance:	<u>FMDC:</u> Bryan Chinn Mark Hill Chris DeVore Michael Qutami	<u>ACEC/MO:</u> Mike Davis Dana Halladay J.R. Landeck Vicki LaRose Paul Reitz Chad Schrand Steve Schultz Dick Scott Bruce Wylie	<u>AIA:</u> Larry Brandhorst Billy Kimmons
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Discussion Items:

1. FMDC Staffing Changes

FMDC has had changes in staff in the following ways:

- 24 vacant positions eliminated.
- Two p/t CA positions were funded through the vacancies, so they were released.
- Retirees helping with the capital improvements program that came back part time have been released.
- Currently are advertising for a space planning program manager. FMDC is consolidating some facilities. 3M SF leased office, 3M SF owned office, 8M SF institutional facilities = about 20% leased.
- Eric Hibdon is the new PM.

They have consolidated some staff throughout the state agencies resulting in buildings that have been completely vacated. This includes tourism facilities and health services. They are looking at consolidating the state offices in each county regional locations

2. FMDC is now Using a New Project Management System called eBuilder

FMDC has a have a new deputy director for Administration, Chris Moore, that is reviewing all contracted services, and implementing eBuilder. The new software is scheduled to be fully implemented by Sept 1. Should be intuitive for consultants and not planning any training. The FMDC PM should be able to help the consultant with any questions. All design submittals, change orders, etc. will be submitted thru eBuilder. Chris DeVore (in attendance for this Zoom meeting) is also involved in construction contracts and part of administrative team.

3. How has COVID-19 Affected the State's Budget for FMDC Projects

The department typically has a \$50M budget outside special bonding like Fulton State Hospital. They will not be starting any FY21 projects, and the new budget restriction is \$100M. There are some capital bond funds and National Guard projects coming out for this fall construction.

4. Are any of the Planned Projects Being Withdrawn or Pushed Back Due to COVID-19?

New A/E projects will be smaller than usual and total between 20-30 separate contracts. Any meeting with consultants will be remote/virtual for near future. Some on sight presentations by consultants on

new key technical issues will still be accepted and encouraged. ACE database being reviewed and re-vamped and ACEC/AIA asked to be test reviewers before the new system goes live. Consultants are encouraged to update their firm's data on as needed basis about new staff or services because FMDC uses database to make selections.

5. Future Projects Coming Out

A lot of the activities are on hold as they work on what is available in funding. With history as a guide, they may go to quarterly releases in lieu of the annual FSF allocation.

6. Has the Department Changed or Modified their Policy on Meeting with Consultants such as Meeting Virtually in lieu of Face-to-Face?

The entire OA department is encouraging remote meetings for all situations. There is a state government task force examining remote work as the new normal which will involve FMDC. It could allow them to hire the design professional expertise needed if some allowed to work remotely.

7. Next Meeting

The next meeting is scheduled for December 2, 2020. We'll tentatively schedule it at the ACEC/MO office, but it may be held virtually instead.